

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

IT&C Department – AP Chief Information Officers (APCIOs) training programme – Evaluation of APCIO training programme – Proposals received from Centre for Good Governance to conduct evaluation of APCIO programme at a cost of Rs.6.00 lakhs - Administrative sanction - Orders–Issued.

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**INFORMATION TECHNOLOGY & COMMUNICATIONS DEPARTMENT  
(e-Gov)**

**G.O.Ms.No. 21**

**Dated:31.10.2008  
Read the following**

1. G.O.Ms.No.38, IT & C Dept., Dt: 27-08-2002.
2. Lr.No. CGG/PRG/CON/2248/2008-09, dated 16-10-2008 received from Dr.Rajiv Sharma, IAS, Director General, Centre for Good Governance, Hyderabad.

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**ORDER:**

In accordance with the high priority assigned by the Government for effective implementation of Information Technology in all departments, a training programme for Chief Information Officers (CIOs) was designed. This programme is organized in collaboration with the Indian Institute of Management, Ahmedabad. The first two weeks of the training programme would be organized at the Indian Institute of Management, Ahmedabad and the next 6 weeks of training at Dr. MCR HRD Institute, Hyderabad. The entire course delivery however would be by the faculty of Indian Institute of Management, Ahmedabad at both places. In all, 212 officers (including Cadre Officers) have been trained in 8 batches and some of them have already made outstanding contributions in conceptualizing and leading major IT projects in their respective departments.

2. It is now felt desirable to get an independent evaluation done to assess the impact of APCIO training programme and the contribution made by the officers trained under this programme, in implementation of IT projects in various departments. In this regard, the Centre for Good Governance has been asked to submit a proposal to undertake study and to submit a report. The scope for the study is indicated below:

- a) Whether the intended purpose of the APCIO training programme has been achieved.
- b) How effectively services of the trained CIOs have been utilized by respective departments where the CIOs have been posted after completion of their training programme.
- c) Study to be limited to 182 officers who have undergone training in batches 1 to 7 only.
- d) Measure preparedness of the officers in terms of implementation and maintenance of IT related projects.
- e) Critical Success Factors achieved after the training programme.
- f) Adequacy of teaching methodology and changes if any to be incorporated in future programmes.
- g) Sufficiency of Assessment and Testing methodologies adopted by the faculty during training programme.

- h) Whether course syllabus has been updated from time to time keeping with change of technology trends in IT field.
- i) Whether selection criteria adopted by the department ensured right kind of officers to be trained in the programme.
- j) To assess utilization of services of CIO trained officers by the departments and suggest ways for optimum utilization

**Project Implementation Plan:**

**Sampling:** All the 182 officers trained in batches 1 to 7 will be targeted for interviewing instead of selecting sample on random basis.

**Data Collection:** CGG will prepare a Questionnaire and circulate to the target groups through e-mail and by post for data collection.

**Team composition:** A three member team consisting of a Program Manager and two core members of the rank of Knowledge Managers will be constituted by the CGG. A member of the senior management of CGG would act as an advisor to the team.

**Duration:** The evaluation will be completed in 186 person days, spread over 50 calendar days or seven weeks.

**Budget:** CGG proposed to conduct the study within a budget of Rs.6,00,000/- (Rupees six lakhs only) (inclusive of service tax @12.36%) as per the break-up given below:

S. No.	Position	Person days	Day Rate	Amount
1	Advisor	3	10000	30000
2	Team Leader	15	5000	75000
3	Core Member-1	40	3000	120000
4	Core Member-2	40	3000	120000
4	Core Member-3	40	3000	120000
			<b>Total - I</b>	<b>465000</b>
S. No.	Head		Basis	Amount
1	Stationery		Reports & other documents	6000
2	Photocopying		No. of copies	1000
3	Printer supplies		No. of units consumed	2000
4	Fax and telephone expenses		No. of calls per person	3000
5	Local conveyance		No. of team trips	2000
6	Refreshments (F&B)		No. of meetings	2000
7	Administrative & Office Costs		Lump sum	4000
	<b>Total - II</b>			<b>20000</b>
8	Miscellaneous (@10% of total)			48500
	<b>Total - III</b>			<b>48500</b>
	<b>Total - I + II + III</b>			<b>533500</b>
	<b>Service Tax (@12.36%)</b>			<b>65940.60</b>
	<b>Grand Total</b>			<b>599440.60</b>
	<b>Rounded to</b>			<b>600000</b>

3. Government after careful consideration hereby accord sanction for execution of the project for “Evaluation of APCIO training programme” by the project team identified by the Centre for Good Governance (CGG), Hyderabad, with an expected expenditure of Rs.6,00,000/- (Rupees six lakhs only) towards execution of the project.
4. The amount sanctioned at para 3 above will be met from the funds transferred and credited to AP Technology Services Ltd (APTS Ltd) with their PD account, towards implementation of eGov projects.
5. The Managing Director, AP Technology Services Ltd (APTS Ltd) shall release payment to CGG as requested by IT & C Department from time to time, duly verifying the milestones achieved.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**SURESH CHANDA**  
SECRETARY TO GOVERNMENT

To

1. The Director General, Centre for Good Governance, Dr.MCR HRD Institute Campus, Jubilee Hills, Hyderabad.
2. The Accountant General (Audit), Hyderabad.
3. The Accountant General (A&E), Hyderabad.
4. The Director of Treasuries and Account, Hyderabad.
5. The Pay and Accounts Officer, A.P. Hyderabad.
6. The Dy, PAO, Secretariat branch, Hyderabad
7. The Joint Director (Admn) & DDO, IT&C dept (3copies)

Copy to

PS to Secretary (I), IT&C Dept.  
PA to Secretary (II), IT&C Dept.  
SC/SF

::FORWARDED BY ORDER::

SECTION OFFICER